

FAREHAM

BOROUGH COUNCIL

Report to the Executive for Decision 09 January 2023

| | |
|------------------------------|--|
| Portfolio: | Policy and Resources |
| Subject: | Fees and Charges 2023/24 |
| Report of: | Deputy Chief Executive Officer |
| Corporate Priorities: | A dynamic, prudent and progressive Council |

Purpose:

This report provides an update and proposals for the Council's fees and charges for the financial year 2023/24.

Executive summary:

This report gives the Executive the opportunity to consider the Council's fees and charges for 2023/24 including approving increases in existing charges and consider new charges where applicable.

Recommendation/Recommended Option:

It is recommended that the Executive:

- (a) approves the fees and charges for 2023/24 as set out at Appendix A to this report;
- (b) notes the fees and charges that will be reviewed by the Licencing and Regulatory Affairs and Planning Committees;
- (c) notes the Solent Airport Daedalus charges at Appendix B to this report;
- (d) approves the increase for the Trade Waste fees and charges as set out at the confidential Appendix C to this report;
- (e) gives delegated authority to the Head of Streetscene to agree concessions to the Trade Waste charges at Appendix C to win business that will be of benefit to the Council; and
- (f) notes the other fees and charges at Appendix C.

Reason:

The proposed fees and charges will continue to support delivery of the Council's services and contribute to the budgets setting process for 2023/24.

Cost of proposals:

There are no costs to the proposals.

Appendices:

A: Published Fees and Charges 2023/24

B: Solent Airport Daedalus Charges from April 2022 for information

C: Confidential Fees and Charges 2023/24

Background papers: None

Reference papers: Report to Executive 10 January 2022 – Fees and Charges 2022/23

Report to Executive 6 December 2022 – Review of parking charges at coastal locations

FAREHAM

BOROUGH COUNCIL

Executive Briefing Paper

| | |
|---------------------|--------------------------------|
| Date: | 09 January 2023 |
| Subject: | Fees and Charges 2023/24 |
| Briefing by: | Deputy Chief Executive Officer |
| Portfolio | Policy and Resources |

INTRODUCTION

1. The Council levies Fees and Charges for a number of services it provides. This is an important source of funding for Council services and therefore contributes to the budget setting process. As Government funding continues to reduce, Councils are expected to adopt a more commercial approach to their fees and charges income streams.
2. This report therefore provides an update following the latest annual review of the Council's fee and charges and makes proposals for increasing current charges and also implementing new charges where opportunities have been identified. The table below sets out the full extent of the Council's fees and charges and highlights which are covered by this report:

| | | |
|---|------------|--|
| FBC Published Fees and Charges | Appendix A | Covered by this report with the following exceptions: <ul style="list-style-type: none"> • Licensing Fees reviewed by the Licensing and Regulatory Affairs Committee in January • Planning Fees reviewed by the Planning Committee in January |
| Solent Airport Fees and Charges | Appendix B | The charges will be reviewed in March 2023 for implementation in April 2023 by the airport operator after consultation with the Head of Strategic Sites and the Executive Leader. |
| Confidential Fees and Charges (commercially sensitive) | Appendix C | |
| A. Trade Waste | | Covered by this report |
| B. Housing Rent and Service Charges (HRA) | | An update of these for 2023/24 will be as an Appendix to the Housing Revenue Account report to the Executive in February |
| C. Housing Careline Charges (General Fund) | | An update of these for 2023/24 will be as an Appendix to the Housing Revenue Account report to the Executive in February |
| D. Building Control | | The Building Control hourly rate is reviewed by the Building Control Partnership Panel. Next review due in March 2023. |

BUDGET SETTING PRINCIPLES

3. The budget setting principles are detailed in the Council's Medium-Term Finance Strategy and the one proposed relating to fees and charges is shown below:
 - Fees and charges to be increased to cover any increase in costs and achieve a realistic increase in income wherever possible. Every effort should be made to identify new sources of income to help fund the provision of council services. The proposed charges should be considered alongside those for similar services in neighbouring authorities and, where appropriate, the charges levied by private sector providers.
4. A detailed review of fees and charges has been carried out in light of the current cost of living crisis. The current rate of inflation as at November 2022 is 10.7% and many of the charges have been increased to reflect this and also the increased cost to running the council services.

CHANGES PROPOSED FOR 2023/24

5. There have been a number of changes to fees and charges which are detailed in the following paragraphs.

Statutory Fees

6. Many of the charges that are used by the council will be statutory charges and as such the council has no control over the setting of these charges.

Discretionary Charges where No increase is Proposed

7. Car parking charges have not been increased since October 2010 and there is no proposal to increase them for 2023/24 as it is again likely to impact on service users when there is already reduced use of car parking facilities in the town centre.
8. It has been agreed that there will be a review of town centre parking charges when Fareham Live opens in 2024.

New or Increasing Charges

9. The proposed changes to **Beach Hut charges** would be an increase of 5% over the current charge and reflect the decision made by the Executive in January 2020.
10. In the **Parking Charges** area there are charges for parking in coastal areas as agreed by the Executive in December 2022. Coastal parking charges were introduced in August 2021.
11. The Fees and Charge Book now incorporates the new charges for the **Garden Waste** Collection service approved by members in October 2020. The charges have been reviewed and the new rates are shown in Appendix A.
12. There is a change to the charges for the **Market Pitches** which is reflective of the current arrangements in relation to charges in that area.
13. **Trade Waste** charges along with a proposed increase are shown in the appendix C.

There is also a recommendation to delegate authority to the Head of Streetscene to agree concessions to the charges in order to win business for the council in this area.

14. In most other cases, an increase is proposed in line with the policy and reflect the current high level of inflation.

FINANCIAL IMPLICATIONS

15. Fees and charges generate just under £10 million of income for the council so it is important that the charges are reviewed regularly and provide value for money for users of the services.

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506)

APPENDIX A



Fees and Charges 2023/24



General Notes

1. Fees and Charges are normally reviewed by the Council on an annual basis to apply for the whole of the Financial Year (1 April to 31 March), but it sometimes proves necessary to amend charges at other times during the year.
2. The charges shown in this book are those which apply from 1 April 2023.
3. VAT where charged will be at the prevailing rate, which is currently 20%.
4. **VALUE ADDED TAX – LETTING OF SPORTS FACILITIES - EXEMPTION**

VAT exemption is available for the provision of a series of lets to Schools, Clubs, Associations or Organisations representing affiliated clubs or constituent associations (such as local league) subject to the following guidelines:

- a. The series consists of 10 or more sessions.
- b. Each session is for the same sport or activity.
- c. Each session is at the same place.
- d. The interval between each session is at least a day and not more than 14 days. Letting for every other Saturday afternoon fulfils this condition but there is no exception for intervals longer than 14 days which arise through closure e.g. for public holidays.
- e. The series must be paid for as a whole, and there is written evidence to that effect.
- f. The person to whom the facilities are let has exclusive use of them during the sessions.
- g. The hirer has no right to amend or cancel a booking

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BEACH HUTS

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---------------------|------------------|---------------------|---------------------|---------------|
| Ground Rents | | | | |
| Residents | Inclusive of VAT | 586.53 | 615.86 | 5.00 |
| Non-Residents | Inclusive of VAT | 1,173.06 | 1,231.72 | 5.00 |



BUILDING CONTROL PARTNERSHIP

Building Control Partnership fees are available on application to the Head of Building Control. Fees will not be published due to commercial sensitivity.



CEMETERIES AND BURIAL GROUNDS

The charges below are either currently exempt, or not subject to VAT.

Resident Fees

Resident fees are charged when the person to be interred lived in the Borough of Fareham prior to their death.

Persons residing in Care and Nursing homes outside the Borough are also classed as residents if they lived in the Borough of Fareham prior to moving to Care and Nursing Homes.

Non-Resident Fees

Non-resident fees are charged when the person to be interred did not live in the Borough prior to their death. Fees in relation to the purchase of the 30 year lease will also apply.

Non-residents fees are charged when a person wishes to reserve a grave and lives outside the Borough at the time of their application to purchase the 30 year lease.

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|--------|---------------------|---------------------|---------------|
| ASHES (CREMATED REMAINS) AREA | | | | |
| Interment for each deceased person | | | | |
| a) Burial of ashes into a cremation plot | Note 1 | 230.00 | 255.00 | 10.9 |
| | | | | |
| b) Purchase of 30 year lease (area selected by Council) | Note 1 | 248.00 | 275.00 | 10.9 |
| c) Purchase of 30 year lease (area chosen by customer where possible) | Note 1 | 370.00 | 410.00 | 10.8 |
| Memorials | | | | |
| d) Application to place a flat memorial tablet | Note 2 | 59.00 | 65.00 | 10.2 |
| e) Application to add a further inscription onto an existing tablet | Note 2 | 41.00 | 45.00 | 9.8 |

| BURIAL AREA | | | | |
|--|--------|-----------|-----------|------|
| Interment for each deceased person | | | | |
| f) Burial of a person into a new grave | Note 1 | 955.00 | 1050.00 | 9.9 |
| g) Re-open an existing grave for second burial | Note 1 | 730.00 | 800.00 | 9.6 |
| h) Application to scatter ashes | Note 1 | 77.00 | 85.00 | 10.4 |
| i) Burial of ashes into grave at cremation depth | Note 1 | 230.00 | 255.00 | 10.9 |
| j) Burial of ashes into grave at burial depth | Note 1 | 425.00 | 470.00 | 10.6 |
| k) Burial of a young person (who has not reached 18 years at time of death) | Note 3 | No Charge | No Charge | NIL |
| Exclusive right of burial (30 year lease) | | | | |
| l) Purchase of 30 year lease (area selected by Council) | Note 1 | 735.00 | 810.00 | 10.2 |
| m) Purchase of 30 year lease (area chosen by customer where possible) | Note 1 | 1020.00 | 1125.00 | 10.3 |
| n) Purchase of 30 year lease (person who has not reached 18 years at time of death) | Note 2 | 335.00 | 370.00 | 10.4 |
| Memorials | | | | |
| o) Application to place a headstone for ten years | Note 2 | 200.00 | 220.00 | 10.0 |
| p) Renewal of the application to place a headstone | Note 2 | 28.00 | 31.00 | 10.7 |
| q) Application for additional inscription on headstone and re-erection | Note 2 | 145.00 | 160.00 | 10.3 |
| r) Application to place a fixed memorial vase or plaque or similar item on a memorial base | Note 2 | 59.00 | 65.00 | 10.2 |
| s) Application to add a further inscription onto an existing fixed memorial vase | Note 2 | 41.00 | 45.00 | 9.8 |

| MISCELLANEOUS | | | | |
|--|--------|----------|----------|------|
| t) Hire of Chapel at Wickham Road Cemetery | Note 2 | 137.00 | 150.00 | 9.5 |
| u) Transferring of the ownership of the lease known as the Exclusive Right of Burial | Note 2 | 73.00 | 80.00 | 9.6 |
| v) Administration fee for making arrangements directly with Council (ashes only) | Note 2 | 77.00 | 85.00 | 10.4 |
| w) To undertake the arrangements for funerals under the Public Health Act | Note 2 | 525.00 | 580.00 | 10.5 |
| x) Burial out of hours | Note 2 | At Cost | At Cost | |
| y) Exhumation | Note 2 | At Cost | At Cost | |
| z) Purchase of commemorative bench and plaque | Note 2 | 1,715.00 | 1,890.00 | 10.2 |
| aa) Adoption of existing commemorative bench | Note 2 | 450.00 | 500.00 | 11.1 |
| Notes 1. The charge shown is for residents. Non-residents will be charged double the residents rate. 2. The charge shown is for both residents and non-residents. 3. Charges for person under 18 years old will be free to customers at the point of need. The charges, which are the same as for other burials other than there is no difference for residents and non-residents, are reimbursed by the Children's Funeral Fund. | | | | |



CLEAN AND TIDY BOROUGH

The charges shown are currently not subject to VAT.

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|--------------------|---------------------|---------------------|---------------|
| Litter and Fouling | | | | |
| Fly Tipping – Fixed Penalty Notice | Enforcement Policy | 150.00 | 150.00 | Nil |
| Dropped litter – Fixed Penalty Notice | Enforcement Policy | 150.00 | 150.00 | Nil |
| Public Space Protection Order – Fixed Penalty Notice | Enforcement Policy | 100.00 | 100.00 | Nil |
| Highways – Damage to Street Furniture | | | | |
| Offender charged at cost plus a 10% administration charge | | | | |
| Shopping Trolley Collection | | | | |
| Shopping Trolley Collection | | 110.00 | 122.00 | 10.9 |

| Abandoned Vehicles Refuse Disposal (Amenity) Act 1978 | | | | |
|--|------------------|-------|-------|-----|
| The charges shown are currently not subject to VAT | | | | |
| Storage (per 24 hours or part for maximum of 10 days) | Statutory Charge | 21.00 | 21.00 | NIL |



ELECTIONS

The charges shown are currently not subject to VAT.

Returning Officer's fees and disbursements: as determined by Hampshire Election Fees Working Party; available on request to Head of Democratic Services.

Registration of Electors (Statutory)

| Item | Data | Printed |
|---|--|---|
| Sale of Edited Register | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of Full Register* | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of monthly update notices* | £20 plus £1.50 per thousand entries (or part) | £10 plus £5.00 per thousand entries (or part) |
| Sale of list of Overseas Electors | £20 plus £1.50 per hundred entries (or part) | £10 plus £5.00 per hundred entries (or part) |
| Sale of Marked Register* | Where available £10 plus £1.00 per thousand entries (or part) | £10 plus £2.00 per thousand entries (or part) |
| *Notes 1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations. 2. Packing and carriage costs will also apply where relevant. 3. A request for the same part of the register in both printed and data form will be treated as two separate requests. | | |



HOUSING

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|---|---------------------|---------------------|---------------|
| Sales of Council Houses | | | | |
| Maximum legal and administration fees in connection with granting a service charge loan | Statutory Charge | 100.00 | 100.00 | NIL |
| Recharge of Officer time in agreeing any consent to freeholders | Fee per occurrence | 100.00 | 110.00 | 10.0 |
| Repairs to Council Houses | | | | |
| Abortive visit by Officer, Surveyor or Tradesman | Charge per visit | 50.00 | 55.00 | 10.0 |
| Rechargeable works | These will be assessed individually at the time the work is carried out. | | | |
| Sheltered Accommodation for the Elderly – Guest Room Charges | | | | |
| Single occupancy per night | Inclusive of VAT | 10.40 | 15.00 | 44.2 |
| Per couple per night | Inclusive of VAT | 15.60 | 20.00 | 28.2 |
| Collingwood Court per room | Inclusive of VAT | 26.00 | 30.00 | 15.3 |
| Sylvan Court per room | Inclusive of VAT | 26.00 | 30.00 | 15.3 |
| Sheltered Accommodation for the Elderly – Other Charges | | | | |
| Keys – Key | Inclusive of VAT | 5.40 | 5.90 | 9.3 |
| Keys – Fob | | 8.70 | 9.50 | 9.2 |
| Wash Cards (where applicable) | Inclusive of VAT | | | |
| Wash | | 0.70 | 0.80 | 14.2 |
| Dry | | 0.60 | 0.70 | 16.6 |
| Homelessness | | | | |
| Bed & Breakfast charges | 100% cost recovery from the homeless of Hotel/Bed & Breakfast charges ineligible for Housing Benefit made straight to the Council. | | | |
| Storage of furniture | Homeless households qualifying for financial assistance towards the cost of removal and storage of their possessions must agree to pay a contribution towards these costs based on all their sources of income. | | | |
| Other | | | | |
| Second mortgage enquiry forms | Inclusive of VAT | 82.00 | 90.00 | 9.7 |
| Care Line Service - Telephone link for assistance (private sector) | Tariff available on application to Sheltered Housing Manager | | | |



LAND CHARGES

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|--|---|---------------------|---------------------|---------------|
| Local Land Charges 1 Search Fees (not subject to VAT) Official Certificate of Search in the whole or any part of the register | | | | |
| First parcel of land – paper search | Fee per occurrence | 38.00 | 42.00 | 10.5 |
| First parcel of land – electronic search | Fee per occurrence | 38.00 | 42.00 | 10.5 |
| Each additional parcel | Fee per occurrence | 12.00 | 13.00 | 8.3 |
| Other Local Land Charges Fees (not subject to VAT) | | | | |
| Registration of a light obstruction notice | Fee per occurrence | 82.00 | 90.00 | 9.8 |
| Filing Lands Tribunal certificate | Fee per occurrence | 3.00 | 3.30 | 10.0 |
| Filing light obstruction judgement etc. | Fee per occurrence | 8.10 | 9.00 | 11.1 |
| Inspection of rule 10 documents | Fee per occurrence | 3.00 | 3.30 | 10.0 |
| Office copy register entry | Fee per occurrence | 1.80 | 2.00 | 11.1 |
| Office copy plan or document | Discretionary | | | |
| CON29R Official Enquiries – Part I | | | | |
| First parcel of land | Fee per occurrence Inclusive of VAT | 183.00 | 200 | 9.3 |
| Each additional parcel | Fee per occurrence Inclusive of VAT | 42.00 | 46.00 | 9.5 |
| | | | | |
| First parcel of land | Fee per occurrence Inclusive of VAT | 31.80 | 34.00 | 10.1 |
| Each additional parcel | Fee per occurrence CON290 element inclusive of VAT £46.00 LLC1 element not subject to VAT £13.00 | 54.00 | 59.00 | 9.3 |
| Common Registration Searches | Fee per occurrence Inclusive of VAT | 31.80 | 34.00 | 10.1 |



LICENSING FEES

The charges shown are currently not subject to VAT, except where indicated.

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|------------------|------------------|---------------------|---------------------|---------------|
| Lotteries | | | | |
| Registration | Statutory Charge | 40.00 | 40.00 | NIL |
| Renewal | Statutory Charge | 20.00 | 20.00 | NIL |

Gambling Act 2005

Charges available on application to Head of Environmental Health.

Licensing Act 2003

The service is provided to ensure public safety through the licensing of regulated activities and to ensure that they are undertaken in accordance with the relevant licence conditions.

In addition the Council are the Licensing Authority under the Licensing Act 2003. The Act replaced existing licensing regimes concerning the sale of alcohol, public entertainment, theatres, cinemas and late night refreshment with a unified system of regulation. From February 2005 the Council has dealt with applications for premises and personal licences which took effect in November 2005. From this date the Council took over all the licensing functions some of which such as liquor licensing were previously undertaken by the Magistrates Court.

The Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:-

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance
- The protection of children from harm

Premises Licences /Club Applications

The Fees for premises and personal licences are set by the Government (published in April 2012) and are detailed below:

The Fees are based on rateable values of properties:

| Rateable Value | Band | Initial License Fee £ | Annual Fee £ |
|--------------------|------|--------------------------|-----------------|
| £0 - £4,300 | A | 100.00 | 70.00 |
| £4,301 - £33,000 | B | 190.00 | 180.00 |
| £33,001 - £87,000 | C | 315.00 | 295.00 |
| £87,001 - £125,000 | D | 450.00 | 320.00 |
| £125,001 and over | E | 635.00 | 350.00 |

A multiplier applied to premises in Bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs) as follows:

| Rateable Value | Band | City/Town Centre Pub Application Fee £ | City/Town Centre Pub Annual Charge £ |
|--------------------|------|--|--|
| £87,001 - £125,000 | D | 900.00 | 640.00 |
| £125,001 and over | E | 1,905.00 | 1,050.00 |

If in addition to the conversion application the conditions in respect of alcohol are to be varied then an additional fee to those set out above becomes payable as follows:

| Rateable Value | Band | Variation Fee £ |
|--------------------|------|--------------------|
| £0 - £4,300 | A | 20.00 |
| £4,301 - £33,000 | B | 60.00 |
| £33,001 - £87,000 | C | 80.00 |
| £87,001 - £125,000 | D | 100.00 |
| £125,001 and over | E | 120.00 |

Exceptionally Large Events

A fee structure also exists for exceptionally large events starting at a capacity of 5,000 people. Please contact the Licensing Authority for details of these.

Personal Licences, Temporary Events and Other Fees

| | Fee 2023/24 £ |
|---|------------------|
| Statutory – Additional Fees are as follows : | |
| Occasion on which Fee payable | |
| Personal Licence | 37.00 |
| Minor Variations | 89.00 |
| Temporary Event Notice | 21.00 |
| Application for copy of Licence or summary on theft, loss etc. of Premises Licence or summary | 10.50 |
| Notification of change of name or address | 10.50 |
| Applications to vary – to specify Individuals as premises supervisor | 23.00 |
| Application to transfer Premises Licence | 23.00 |
| The removal of conditions for community premises | 23.00 |
| Interim Authority Notice | 23.00 |
| Application for making a Provisional Statement | 195.00 |
| Application for copy of certificate or summary on theft, loss etc. of certificate or summary | 10.50 |
| Notification of change of name or alteration of club rules | 10.50 |
| Change of relevant registered address of club | 10.50 |
| Application for copy of licence on theft, loss etc. of temporary event notices | 10.50 |
| Application for copy of licence on theft, loss etc. of personal licence | 10.50 |
| Right of freeholder etc. to be notified of licensing matters | 21.00 |

Exemptions

Applications for premises licences or club certificates which relate to the provision of regulated entertainment only and the application is from the following then NO FEES are payable, but applications must still be made:

An educational institution which is a school or college and the entertainment is carried on by the educational institution for and on behalf of the purposes of the educational institution.

OR

That the application is in respect of premises that are or form part of a church hall, chapel hall, or similar building or village hall, parish hall or community hall or other similar building.

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|--|---|---------------------|---------------------|---------------|
| Discretionary – Other Licences and Fees | | | | |
| Skin Piercers | Premises | 95.00 | 105.00 | 10.5 |
| Skin Piercers | Persons | 80.00 | 88.00 | 10.0 |
| Street Trading Consent | 12 months | 1,900.00 | 2,090.00 | 10.0 |
| Street Trading Consent | 6 months | 1,050.00 | 1,155.00 | 10.0 |
| Street Trading Consent | 3 months | 560.00 | 616.00 | 10.0 |
| Street Trading - Tables and Chairs | New | 300.00 | 330.00 | 10.0 |
| Street Trading - Tables and Chairs | Renewal | 185.00 | 204.00 | 10.3 |
| Dangerous Wild Animal Licences | All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed | 150.00 | 165.00 | 10.0 |
| Riding Establishment Licences Initial registration/ renewal/variation –per horse | All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed | 44.00 | 48.00 | 9.0 |
| Animal Boarding Establishment Licences | All initial applications and subsequent renewals where appropriate will also include vets' fees in addition to the charges listed | 170.00 | 187.00 | 10.0 |
| Home (Domestic) Animal Boarding Establishment Licences | | 130.00 | 143.00 | 10.0 |
| Home Boarding Fee Franchise (including Day Care for Dogs) | Dog Boarding Franchise | 160.00 | 176.00 | 10.0 |
| | Additional Dog Boarding Franchise property applied for | 53.00 | 58.00 | 9.4 |
| Pet Shop Licences | All initial applications and renewals where appropriate will also include vets' fees in addition to the charges listed | 130.00 | 143.00 | 10.0 |
| Dog Breeders Licence | All initial applications and renewals where appropriate will also include vets' fees in addition to the charges listed | 190.00 | 209.00 | 10.0 |
| Zoo: Initial Application (valid for 4 years) | All initial applications and renewals where appropriate will also include vets' fees in addition to the charges listed | 2,000.00 | 2,200.00 | 10.0 |
| Zoo: Renewal (valid for 6 years) | All initial applications and renewals where appropriate will also include vets' fees in addition to the charges listed | 2,000.00 | 2,200.00 | 10.0 |
| Sex Shops/Establishments | Initial Fee | 2,000.00 | 2,200.00 | 10.0 |
| Sex Shop/Establishment | Renewal Fee | 2,000.00 | 2,200.00 | 10.0 |
| Scrap Metal Dealer | New Application | 260.00 | 286.00 | 10.0 |
| Scrap Metal Dealer | Application Renewal | 145.00 | 160.00 | 10.3 |
| Mobile Collector | New Application | 145.00 | 160.00 | 10.3 |
| Mobile Collector | Application Renewal | 105.00 | 116.00 | 10.5 |
| Variation of Licence | | 138.00 | 152.00 | 10.1 |
| Replacement Licence | | 23.00 | 25.00 | 8.6 |

| | | | | |
|-------------------------------|---------------------------------|-------|-------|------|
| Advice to commercial premises | Charge per hour or part thereof | 47.00 | 52.00 | 10.6 |
|-------------------------------|---------------------------------|-------|-------|------|

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|------------------|---------------------|---------------------|---------------|
| Discretionary – Hackney Carriage and Private Hire Licences | | | | |
| Vehicle Licence | | | | |
| Hackney Carriage | | 185.00 | 215.00 | 13.5 |
| Private Hire | | 185.00 | 215.00 | 13.5 |
| Transfer of Licence | (Note 1) | 185.00 | 215.00 | 13.5 |
| Temporary Transfer | (Note 2,3) | 185.00 | 215.00 | 13.5 |
| Operator's Licence | | | | |
| Private Hire Operators Licence | 1 year | 185.00 | 215.00 | 13.5 |
| Private Hire Operators Licence | 3 years | 455.00 | 520.00 | 14.3 |
| Private Hire Operators Licence | 5 years | 825.00 | 945.00 | 14.5 |
| Driver's Licence | | | | |
| Hackney Carriage Drivers Licence | 1 Year | 60.00 | 70.00 | 16.6 |
| Hackney Carriage Drivers Licence | 3 Years | 155.00 | 175.00 | 12.9 |
| Private Hire Drivers Licence | 1 Year | 60.00 | 70.00 | 16.6 |
| Private Hire Drivers Licence | 3 Years | 155.00 | 175.00 | 12.9 |
| Dual Drivers Licence | 1 Year | 85.00 | 95.00 | 11.7 |
| Dual Drivers Licence | 3 Years | 200.00 | 230.00 | 15.0 |
| Dual Upgrade | | 45.00 | 50.00 | 11.1 |
| DVLA Drivers' Licence check | Free on-line | | | |
| Failure to attend appointment | | 34.00 | 40.00 | 17.6 |
| Replacement Licence | | 10.50 | 12.00 | 14.3 |
| Transfer of Ownership | (Note 1) | 25.00 | 30.00 | 20.0 |
| Knowledge Test | | | | |
| Per Test | | 60.00 | 70.00 | 16.6 |
| Driver's Badge | | | | |
| Issue and Replacement | Inclusive of VAT | 18.00 | 18.00 | NIL |
| Vehicles | | | | |
| Replacement plates and fixings | Inclusive of VAT | 22.00 | 25.00 | 13.6 |
| Replacement brackets | | 15.00 | 17.00 | 13.3 |
| Interior windscreen plate | | 23.00 | 26.00 | 13.0 |

| Other | |
|--|----------------------------|
| Disclosure and Barring Service Fee | Actual Cost to the council |
| Drug Testing | Actual Cost to the council |
| Medical Consultation | Actual Cost to the council |
| Notes <ol style="list-style-type: none"> 1. This charge has been set at a level to cover the cost of administering transfers. Transfers will only be permitted in March and April in exceptional circumstances. 2. This charge covers the cost of temporary transfers due to the use of loan cars for insurance purposes. 3. This charge has been set at a level to cover the cost of administering transfers. | |



MARKETS AND TOWN CENTRE

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|---|---------------------|---------------------|---------------|
| Fareham Market Inclusive of VAT | | | | |
| Signed on pitch fee | Per foot, minimum of 15ft, maximum of 50ft | 2.10 | 2.30 | 9.5 |
| Casual pitch fee | Per foot, minimum of 15ft, maximum of 50ft | 2.60 | 2.85 | 9.6 |
| Additional Markets | Per foot, minimum of 15ft, maximum of 50ft | 1.10 | 1.20 | 9.0 |
| Portchester Market Not currently subject to VAT | | | | |
| Signed on pitch fee | Per foot, minimum of 15ft, maximum of 50ft | 1.10 | 1.20 | 9.0 |
| Casual pitch fee | Per foot, minimum of 15ft, maximum of 50ft | 1.60 | 1.76 | 10.0 |
| Fareham Town Centre Charges Inclusive of VAT | | | | |
| Flower Basket | Per Basket, supply, install and maintenance | 36.00 | 39.50 | 9.7 |
| Pitch Hire Standard Pitch | up to 10ft or 3.05 m | 35.00 | 38.50 | 10.0 |
| Pitch Hire Larger Pitch & Podium | up to 20ft or 6.1m | 70.00 | 77.00 | 10.0 |
| Pitch Hire | Direct booking non-profit organisation | 0.00 | 0.00 | NIL |
| Commercial Exhibitions Saturdays | Up to 40ft or 12.19m | 210.00 | 231.00 | 10.0 |
| Commercial Exhibitions All other dates | Up to 40ft or 12.19m | 150.00 | 165.00 | 10.0 |



PARKING CHARGES

| Shopping Centre Multi-Storey Car Parks(inclusive of VAT) | Current Fee |
|---|---|
| Fareham Shopping Centre and Osborn Road | |
| Monday – Saturday Standard hourly rates apply between 8am and 6pm | £1.00 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.00 per hour to a maximum of 6 hours |

| Inner Shopping Centre Car Parks(inclusive of VAT) | Current Fee |
|---|---|
| Ferneham Hall; Civic Way North & South; Palmerston Avenue; Civic Offices (Sat/Sun Only) | |
| Monday – Saturday Standard hourly rates apply between 8am and 6pm | £1.00 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.00 per hour to a maximum of 6 hours |

| Market Quay(inclusive of VAT) | Current Fee |
|---|---|
| Monday – Saturday Standard hourly rates apply between 8am and 6pm | £1.50 per hour to a maximum of 10 hours |
| Sunday & Bank Holiday Standard hourly rates apply between 10.30am and 4pm | £1.50 per hour to a maximum of 6 hours |

| Outer Shopping Centre Car Parks(inclusive of VAT) | Current Fee |
|--|---|
| Bath Lane; Holy Trinity Church; Lysses; Malthouse Lane; Osborn Road West; Trinity Street; Youth Centre | |
| Monday – Saturday Standard hourly rates apply between 8am and 6pm | £0.70 per hour with a maximum charge of £3.50 per day |
| Sunday & Bank Holiday | No Charge |

| Flexible Season Tickets for use in any outer shopping centre car park(inclusive of VAT) | 1 Day £ | 2 Days £ | 3 Days £ | 4 Days £ | Weekly £ |
|---|------------|-------------|-------------|-------------|-------------|
| Full Day | | | | | |
| One Month | 13.00 | 30.00 | 50.00 | 60.00 | 70.00 |
| Quarterly | 35.00 | 80.00 | 110.00 | 150.00 | 170.00 |
| Half Yearly | 65.00 | 140.00 | 200.00 | 270.00 | 300.00 |
| Annual | 110.00 | 230.00 | 340.00 | 470.00 | 520.00 |

| Half Day (up to 5 hours) | | | | | |
|--------------------------|-------|--------|--------|--------|--------|
| One Month | 10.00 | 20.00 | 30.00 | 40.00 | 45.00 |
| Quarterly | 20.00 | 50.00 | 70.00 | 90.00 | 100.00 |
| Half Yearly | 40.00 | 80.00 | 120.00 | 160.00 | 180.00 |
| Annual | 70.00 | 140.00 | 200.00 | 280.00 | 310.00 |

| Refunds of season tickets will incur a £10 administration fee but permits issued for a change of vehicle registration will be free of charge, upon return of existing permit. | | |
|--|--|---|
| Coastal Parking | Current Fee | Proposed Fee |
| Hove To; Meon Shore; Monks Hill; Passage Lane; Portchester Castle: Salterns; Shore road; Swanwick Shore Lane; | | |
| Monday – Sunday Standard hourly rates apply between 10am and 6pm | £1.00 per hour to a maximum of 6 hours | £1.10 per hour with no maximum |
| Season ticket option | £80.00 | £145.00 with a concession rate of £95.00 for residents of Fareham |
| Lost or damaged coastal parking season permits will incur a £10 administration fee but permits issued for a change of vehicle registration will be free of charge, upon return of existing permit. | | |

| Penalty Charge Notices(not subject to VAT) | Current Fee |
|--|-------------|
| Higher Level Charge – (Note 1 and 3) | £70.00 |
| Lower Level Charge – (Note 2 and 3) | £50.00 |
| Notes <ol style="list-style-type: none"> Higher level charge relates to those contraventions which prohibit e.g. parking on double yellow lines or single lines during a prohibited period, or parked in a marked disabled bay without displaying a blue badge. Lower level charges relate to those contraventions which occur, for example, short overstay of the prescribed period on street or parking in an off street location without displaying a valid pay and display ticket/permit. The charges are reduced by 50% provided payment is made within 14 days of issue. A surcharge of 50% will be added if paid more than 28 days from issue of Notice to Owner. | |



PLANNING FEES

The majority of Planning Fees are set by central government and are updated from time to time. The current fees apply from 17 January 2018 and can be found on planningportal.co.uk or the fee will calculate when you fill in your application online.

Alternatively the current fees are available on application to the Head of Development Management.

The following fees are discretionary

| Planning Advice - Residential | Fee payable 2022/23 £ | Fee payable 2023/24 £ | % Increase |
|--|--|--|---------------|
| Extensions or other alterations to an existing dwelling including ancillary development within its curtilage | Free | Free | NIL |
| 1 – 9 dwellings* | £260 for first dwelling + £50 for every additional dwelling thereafter | £285 for first dwelling + £55 for every additional dwelling thereafter | 9.6 10.0 |
| 10 – 49 dwellings* | £785 for first ten dwellings + £10 for every additional dwelling thereafter | £865 for first ten dwellings + £12 for every additional dwelling thereafter | 10.2 20.0 |
| 50+ dwellings* | £POA | £POA | NIL |
| New dwellings but where numbers not known | £POA | £POA | NIL |
| Elderly persons accommodation, retirement living developments, sheltered apartments, residential care homes falling within Use Class C2, | | | |
| - 1-9 bedspaces | £260 | £285 | 9.6 |
| - 10 – 50 bedspaces | £525 | £575 | 9.5 |
| - More than 50 bedspaces | £785 | £865 | 10.2 |

| | | | |
|--|------|------|-----|
| Other residential uses (including hotels, residential institutions, houses in multiple occupation, etc) | £POA | £POA | NIL |
| * = including change of use of existing floorspace | | | |

| Planning Advice – Non-residential | Fee payable 2022/23 £ | Fee payable 2023/24 £ | % Increase |
|--|-----------------------------|-----------------------------|---------------|
| Provision of floorspace (gross internal area), change of use of existing floorspace (gross internal area) or change of use of land (gross area): | | | |
| - Up to 100 m2 | £210 | £230 | 9.5 |
| - 101 – 499 m2 | £260 | £285 | 9.6 |
| - 500 – 999 m2 | £525 | £575 | 9.5 |
| - More than 1,000 m2 where it relates to proposed uses with Classes B1, B2, B8, or a mix of these uses | £735 | £805 | 9.5 |
| - More than 1,000 m2 where it relates to any uses outside of Classes B1, B2 or B8 | £POA | £POA | NIL |

| Planning Advice – Other | Fee payable 2022/23 £ | Fee payable 2023/24 £ | % Increase |
|---|-----------------------------|-----------------------------|---------------|
| Small scale development not falling into any of the above categories (for example: engineering works, new shop fronts, moorings, means of enclosure, renewable energy plant on existing business premises) | £210 | £230 | 9.5 |
| Installation or replacement of telecommunications mast | £210 per site | £230 per site | 9.5 |
| Minor amendments to an extant planning permission | £105 | £115 | 9.5 |

| | | | |
|--|---|------|------|
| Advertisements / signage: | | | |
| - For the purposes of a community use which is non-profit making (not including education providers) | Free | Free | NIL |
| - On business premises less than 100 m2 gross internal floor area | Free | Free | NIL |
| - All other adverts | £155 | £170 | 9.68 |
| Any development or works being carried out by a community use which is non-profit making (not including education providers) | Free | Free | NIL |
| Follow up advice | 50% of the original pre-application planning advice fee/ £POA | | |
| Notes: | | | |
| 1. £POA (Price on Application) indicates that a fee will be calculated on a case by case basis, based on a schedule of rates published by the Council and updated annually. | | | |
| 2. Where advice is sought in relation to mixed use proposals, the fee for each element of the scheme should be calculated using the table above and then added together. | | | |
| 3. Where advice is required from external consultants or consultees to whom a payment must be made, the applicant will be expected to meet these costs and they will be in addition to the pre-application advice fee set out above. | | | |

| Pre Application Advice – Listed Buildings and heritage Advice | Fee payable 2022/23 £ | Fee payable 2023/24 £ | % Increase |
|--|-----------------------------------|-----------------------------------|------------|
| Pre-application planning advice charges for listed buildings and heritage advice | £155 per initial enquiry plus VAT | £170 per initial enquiry plus VAT | 9.68 |



PUBLIC PROTECTION

| | Notes | Fee 2022/23£ | Fee 2023/24 £ | % Increase |
|--|---|-----------------|---------------------|---------------|
| Dog Control | | | | |
| Collection of Strays (An additional £25 will be added to this fee where the same dog is found straying, leading to seizure, more than once in any 3 month period) | Statutory Charge Not subject to VAT | 25.00 | 25.00 | NIL |
| Dog Kennelling fees | Per dog up to 7 days Not subject to VAT | 115.00 | 126.50 | 10.0 |
| Private home check visit | Inclusive of VAT | 34.00 | 37.50 | 10.0 |
| Housing Act Enforcement charges are not currently subject to VAT | | | | |
| Private Sector Housing - Housing Act 2004 Enforcement Notices | Charge to be actual cost to the Council up to and including service of Notice | | | |
| Inspection and/or sampling of private water supplies/distribution networks | Charge to be actual cost to the Council | | | |
| Out of Hours Service | Charge to be actual cost to the Council | | | |
| Immigration Service Assessment of Premises Condition | Inclusive of VAT | 115.00 | 126.50 | 10.0 |
| Licensing of Houses in Multiple Occupancy | | | | |
| 5 people | Not subject to VAT | 840.00 | 924.00 | 10.0 |
| 6 – 10 people | Not subject to VAT | 1,050.00 | 1,155.00 | 10.0 |
| 11 – 15 people | Not subject to VAT | 1,260.00 | 1,386.00 | 10.0 |
| 16 – 20 people | Not subject to VAT | 1,470.00 | 1,617.00 | 10.0 |
| More than 20 people | Not subject to VAT | 1,680.00 | 1,848.00 | 10.0 |

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|--|---------------------|---------------------|---------------|
| Food Safety | | | | |
| Export Health Certificates | | 90.00 | 99.00 | 10.0 |
| Issue of Certificate for Unsound Food | Certificate required in support of insurance claims even though the food, due to its condition, would not be marketable or usable. | 220.00 | 242.00 | 10.0 |
| Transportation of Unsound Food (Charges are inclusive of VAT) | | | | |
| First hour (min 1 hour) | Plus disposal of unsound food. | 155.00 | 170.50 | 10.0 |
| Subsequent whole hours | Plus disposal of unsound food. | 80.00 | 88.00 | 10.0 |
| Transport and disposal | Charged at cost to the Council | | | |
| Training | | | | |
| Charges for training courses available on application to the Head of Environmental Health | | | | |
| Pest Control | | | | |
| Domestic Premises charges include materials and are also inclusive of VAT | | | | |
| For Persons in Receipt of one or more of the following benefits the treatment is offered at a concession charge:- | | | | |
| <ul style="list-style-type: none"> Income-based Jobseeker's Allowance Income-related Employment and Support Allowance Income Support Pension Credit (Guarantee) Universal Credit (maximum award) | | | | |
| Fleas, Bed Bugs and unknown infestations | Visit and Quotation | 12.00 | 13.00 | 8.3 |
| All other insects (including wasps) | | 20.00 | 22.00 | 10.0 |
| Rodents | | 25.00 | 27.50 | 10.0 |
| Pest Control | | | | |
| Domestic Premises charges include materials and are also inclusive of VAT | | | | |
| Fleas, Bed Bugs and unknown infestations | Visit and Quotation | 36.00 | 39.50 | 9.7 |
| All other insects (including wasps) | | 60.00 | 66.00 | 10.0 |
| Rodents | | 70.00 | 77.00 | 10.0 |
| Pest Control | | | | |
| Commercial Premises charges include materials and are also inclusive of VAT | | | | |
| Rodents and insects | first 15 minutes | 85.00 | 93.50 | 10.0 |
| Rodents and insects | each additional 15 minutes or part thereof | 20.00 | 22.00 | 10.0 |
| CCTV | | | | |

| | | | | |
|------------------------|------------------|-------|--------|------|
| Access to CCTV footage | Inclusive of VAT | 95.00 | 104.50 | 10.0 |
|------------------------|------------------|-------|--------|------|

| Pollution Reduction – Environmental Protection Act 1990 | | | | |
|--|--|-----------------|--------|--------|
| Charges available on application to the Head of Environmental Health | | | | |
| Out of hours service charges based on actual cost to the Council | | | | |
| Local Authority Environmental Permit – Part B | | | | |
| LAPPC Charges for 2021/22 onwards not subject to VAT | | | | |
| Type of charge | Type of process | 2021/22 Fee | | |
| Application Fee | Standard process (includes solvent emission activities) | £1,650 | | |
| | Additional fee for operating without a permit | £1,188 | | |
| | PVRI, SWOBs and Dry Cleaners | £155 | | |
| | PVR I & II combined | £257 | | |
| | VRs and other Reduced Fee Activities | £362 | | |
| | Reduced fee activities: Additional fee for operating without a permit | £71 | | |
| | Mobile plant** | £1,650 | | |
| | for the third to seventh applications | £985 | | |
| | for the eighth and subsequent applications | £498 | | |
| | Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts | | | |
| Annual Subsistence Charge | Standard process Low | £778 (+£104)* | | |
| | Standard process Medium | £1,161(+£156)* | | |
| | Standard process High | £1,747 (+£207)* | | |
| | PVRI, SWOBs and Dry Cleaners L/M/H | £79 | £158 | £237 |
| | PVR I & II combined L/M/H | £113 | £226 | £341 |
| | VRs and other Reduced Fees L/M/H | £228 | £365 | £548 |
| | Mobile plant, for first and second permits L/M/H** | £626 | £1,034 | £1,551 |
| | for the third to seventh permits L/M/H | £385 | £617 | £924 |
| | eighth and subsequent permits L/M/H | £198 | £316 | £473 |
| | Late payment Fee | £52 | | |
| | * The additional amounts in brackets must be charges where a permit is for a combined Part B and waste installation | | | |
| | Where a Part B installation is subject to reporting under the E-PRTR Regulation add an extra £104 to the above amounts. | | | |

| Pollution Reduction – Environmental Protection Act 1990 Charges available on application to the Head of Environmental Health Out of hours service charges based on actual cost to the Council | | |
|--|---|-------------|
| Local Authority Environmental Permit – Part B LAPPC Charges for 2021/22 onwards not subject to VAT | | |
| Type of charge | Type of process | 2021/22 Fee |
| Transfer and Surrender | Standard process transfer | £169 |
| | Standard process partial transfer | £497 |
| | New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme) | £78 |
| | Surrender: all Part B activities | £0 |
| | Reduced fee activities: transfer | £0 |
| | Reduced fee activities: partial transfer | £47 |
| Temporary transfer for mobiles | First transfer | £53 |
| | Repeat following enforcement or warning | £53 |
| Substantial change | Standard process | £1,050 |
| | Standard process where the substantial change results in a new PPC activity | £1,650 |
| | Reduced fee activities | £102 |

** Not using simplified permits

| Local Authority Environmental Permit – Part B LAPPC mobile plant charges for 2021/22 onwards (not using simplified permits) not subject to VAT | | | | |
|---|-------------------------|-------------------------|--------|--------|
| Number of permits | Application fee 2021/22 | Subsistence fee 2021/22 | | |
| | | Low | Med | High |
| 1 | £1,650 | £646 | £1,034 | £1,506 |
| 2 | £1,650 | £646 | £1,034 | £1,506 |
| 3 | £985 | £385 | £617 | £924 |
| 4 | £985 | £385 | £617 | £924 |
| 5 | £985 | £385 | £617 | £924 |
| 6 | £985 | £385 | £617 | £924 |
| 7 | £985 | £385 | £617 | £924 |
| 8 and over | £498 | £198 | £316 | £473 |



WASTE COLLECTION AND DISPOSAL

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|--|-------|---------------------|---------------------|---------------|
| Domestic Bulky Waste The charges shown are currently not subject to VAT | | | | |
| Single Item | | 44.00 | 48.00 | 9.1 |
| Two Small Items | | 66.00 | 72.00 | 9.1 |
| Half Load | | 100.00 | 110.00 | 10.0 |
| Full Load | | 176.00 | 195.00 | 10.8 |
| Trade Waste Trade waste charges for both residual and recycling are available on application to the Trade Waste team. Charges made for waste collected outside the borough of Fareham will be subject to standard rated VAT. | | | | |
| Domestic Garden Waste Collection - Residents (not subject to VAT) | | | | |
| 240 litre (standard bin for individual houses) | | 36.00 | 39.00 | 8.3 |
| 240 litre 12 months subscription | | 60.00 | 65.00 | 8.3 |
| 140 litre (smaller bin for individual houses) | | 34.00 | 37.00 | 8.8 |
| 140 litre 12 months subscription | | 50.00 | 55.00 | 10.0 |
| Change of bin size (up or down) Admin Fee | | 12.00 | 15.00 | 25.0 |
| Domestic Waste and Recycling - Developers (inclusive of VAT) The charges shown are for new and replacement bins | | | | |
| 240 litre (standard bin for individual houses) Refuse / Recycling | | 50.00 | 55.00 | 10.0 |
| 340 litre (communal bin only permitted for flats) Refuse / Recycling | | 78.00 | 86.00 | 10.2 |
| 1100 litre (large communal bin only permitted for flats) Refuse | | 475.00 | 525.00 | 10.5 |
| Domestic Waste and Recycling - Residents (not subject to VAT) The charges shown are for new and replacement bins | | | | |
| 240 litre (standard bin for individual houses) Refuse / Recycling | | 36.00 | 39.00 | 8.3 |

| | | | | |
|---|--|-------|-------|------|
| Change of bin size (up or down) Admin Fee | | 12.00 | 15.00 | 25.0 |
|---|--|-------|-------|------|



SPORTS AND LEISURE

Outdoor Sport and Recreation

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|--|---------------------|---------------------|---------------------|---------------|
| Sports Pitches, Facilities, Recreation Grounds and Open Spaces | | | | |
| Football, Rugby and Hockey, casual games per match - (Notes 1 and 2) | | | | |
| Senior | Per match | 96.00 | 106.00 | 10.4 |
| Junior | Under 18 | 37.00 | 41.00 | 10.8 |
| Mini Soccer | Per match | 25.00 | 28.00 | 12.0 |
| Mini Soccer | Per half day pitch | 51.00 | 56.00 | 9.8 |
| Training Sessions – 2 hours | Juniors half charge | 54.00 | 60.00 | 11.1 |
| Football Tournament (Note 1) | | | | |
| Football Tournament | Per tournament | 380.00 | 420.00 | 10.5 |
| Cricket, casual games per match - (Notes 1 and 2) | | | | |
| Senior | Per match | 98.00 | 108.00 | 10.2 |
| Junior | Under 18 | 37.00 | 41.00 | 10.8 |
| Evening games | Senior | 82.00 | 90.00 | 9.8 |
| Evening games | Junior | 32.00 | 35.00 | 9.4 |
| Tennis Courts – per court, per hour – (Notes 1 and 3) | | | | |
| Senior | | 12.00 | 13.25 | 10.4 |
| Junior | Under 18 | 5.20 | 5.75 | 10.6 |
| Notes | | | | |
| 1. Fees inclusive of VAT unless exemption conditions as set out in the General Notes on page 1 are met. 2. Clubs not resident in Borough pay double casual rate. 3. Tennis Clubs are required to make suitable arrangements for public use of courts outside the times required by clubs | | | | |

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|--|--|---------------------|---------------------|---------------|
| Sports Pitches, Facilities, Recreation Grounds and Open Spaces | | | | |
| Bowls – Seasonal Charges - (Note 1) | | | | |
| Fareham Bowling Club | 6 rinks & clubhouse | 7,755.00 | 8,600.00 | 10.9 |
| Crofton Community Association | 6 rinks & clubhouse | 7,755.00 | 8,600.00 | 10.9 |
| Bowls – Fees - (Note 2) | | | | |
| Green Fees | | 6.00 | 6.50 | 8.3 |
| Hire of Woods | | 2.30 | 2.50 | 8.7 |
| Hire of shoes | Not applicable at Portchester or Priory Park | 2.30 | 2.50 | 8.7 |
| Notes 1. Public to have use of at least one rink at each green 2. Retained by clubs. Max charge per player per hour | | | | |
| Sports Pitches, Facilities, Recreation Grounds and Open Spaces | | | | |
| Miscellaneous Charges | | | | |
| Hire of council land for events | Note 2 | | | |
| Charitable hiring | Note 3 | 107.00 | 118.00 | 10.3 |
| Use of changing facilities | Note 1 | 55.00 | 60.00 | 9.1 |
| Rounders | Note 1 | 93.00 | 102.00 | 9.7 |
| Notes 1. Fees inclusive of VAT unless exemption conditions as set out in the General Notes on page 1 are met. 2. At a rate to be determined by the Head of Streetscene on an individual basis proportionate to the estimated income derived from the event. This could include damage deposit. 3. Charge can be waived at the discretion of the Head of Streetscene. | | | | |

MISCELLANEOUS CHARGES

| | Notes | Fee 2022/23 £ | Fee 2023/24 £ | % Increase |
|---|---|---------------------|---------------------|---------------|
| Letting of Council Chamber and Committee Rooms | | | | |
| Collingwood Room | Per hour | 85.00 | 95.00 | 11.8 |
| Pulheim Room | Per hour | 35.00 | 40.00 | 14.3 |
| Vannes Room | Per hour | 35.00 | 40.00 | 14.3 |
| Council Chamber | Per Hour | 140.00 | 150.00 | 7.1 |
| Conference Room A and B (Floor 8) | Per Hour | 26.00 | 28.00 | 11.8 |
| Notes 1. Commercial Organisations only. 2. The hourly charges for room hire below apply when the building is already in use for Council business and are currently exempt from VAT. 3. Additional charges may be levied to recover the cost of preparing rooms, moving furniture, the use of equipment, etc. These charges would be subject to VAT. 4. The following additional charges, to be added when the building is not being used for Council business, after 6.30 pm - per hour £70.00 plus VAT. | | | | |
| Printing and Copying Charges are available on application to the Director of Support Services. | | | | |
| General Charges | | | | |
| Responding to solicitors/consultants enquiries | Inclusive of VAT - Per Question | 95.00 | 105.00 | 10.5 |
| Responding to other detailed enquiries | At the discretion of the Direction of Planning and Regeneration | | | |
| Copies of Statutory Register | | 95.00 | 105.00 | 10.5 |
| Attendance at court as a witness | Charge based on the cost to the Council | | | |
| Sponsorship of Roundabouts – subject to VAT Agreeing form of works and supervision as agreed with the sponsor, subject to no additional cost to the Council. | | | | |
| Non-Electronic Communications The council reserves the right to levy an administration charge for communications by postal distribution rather than by email. The charge will be determined by the Head of Service for that service and will cover the additional time and costs incurred in communicating in that way. | | | | |